

## Part-time Assistant Language Teacher

**\*Only Successful candidates will be contacted after the screening process.**

■Location: Tsubasa Sogo High School

■Types of school: Tokyo Metropolitan High school

■Work Type: Part-time

■Contract Period: Until March 2024 (Expected to be renewed)

\*Terms and conditions apply\*

\*The start date may vary slightly based on the decision of the participating schools.

The exact date will be confirmed at the interview stage with the school(s).

■Salary: 5,500 yen/ hour

Travelling allowance will be provided.

■Working Dates: Tuesday  
Friday

■Working Hours: 10:45-15:10 ( Tuesday )  
8:45-12:35 ( Friday )

■Job Description:

\* Support English classes for metropolitan schools in Tokyo as an assistant teacher.

- Demonstrate and correct pronunciation using reading materials.
- Describe and explain cultural background on the teaching materials.
- Support students' pair and group conversation activities.
- Review students' writings from modern English point of view.
- Give other assistance during the lecture, if necessary.
- Create teaching materials.

■Requirements:

\* English: Native Level

\* Bachelor's degree or above

\* Valid work visa in Japan

**\* Must currently reside in Japan**

**\* Please submit your application with the visa expiry date on the cover letter.**

\* It is recommended that candidates who wish to work in the high school should have experience teaching high school students and have a TEFL/TESOL certification or equivalent.

Ensure your visa is valid until 31<sup>st</sup> March 2024 to be eligible for this role.  
Visas which may be renewed to cover the 31<sup>st</sup> March 2024 will also be accepted.  
Please note that this contract will not sponsor your visa renewal.

■Application: Apply by \*\*\*\* March 31th 2023\*\*\*\*

■If interested, please email at: [Kiyoyuki\\_Hiyama@member.metro.tokyo.jp](mailto:Kiyoyuki_Hiyama@member.metro.tokyo.jp)