

# Essential Points of Application for Admission in September 2019 ( exclusively for foreign students living in Tokyo )

## Tokyo Metropolitan Takenodai High School

### 1 Admission

A total of 3 foreign students living in Tokyo will be admitted in September.  
General Education course 3 students

### 2 Qualification( as of September, 2019 )

The applicants must

- have been born on April 1, 2004 or before.
- live in Tokyo with their parent(s)
- have foreign nationality.
- satisfy either of the following two requirements.

(a) He/She has finished or is expecting to finish a 9-year course of school education abroad as of August 31, 2019

(b) He/She has finished or is expecting to finish a course at an educational facility for foreign residents in Japan which is equivalent to a 9-year course of Japanese compulsory education within the period of April 1 to August 31, 2019.

(Note)

Applicants or their parent(s) should come to Takenodai High School to confirm the qualification prior to submitting the application. Please call the school office to make an appointment before you come.

\*Please call the school office well ahead of schedule in case it takes a long time to check the qualification.

### 3 Submission of Application Documents and Payment

(a) Date and Time

Monday, July 1, 2019, from 9:00 a.m. to 3:00 p.m.

Tuesday, July 2, 2019, from 9:00 a.m. to 12:00 noon

(b) Place

Tokyo Metropolitan Takenodai High School (Applications by mail are not accepted)

(c) Required Documents

(1) The Official Application Form (「様式竹台外国- 1」)

(2) Certificate(s) of academic record for the applicant's final school year

These documents must contain certification that the applicant has completed a 9-year course of school education or is expecting to complete it. They should be certified originals (sealed or stamped by the school).

(3) " *Jyuminnyho-kisajjiko shomeisho* (certificate of registered matters)" of the applicant, issued by a municipal office in the applicant's residential area, or equivalent. The applicant's date of entry into Japan must be recorded on the form. The applicant's date of entry into Japan is to be checked with passport or residence card, etc.

(4) The Applicant's Personal History (「様式竹台外国- 2」)

\*If you have any questions about how to fill out the form, please call the school office.

(5) •Submission of an extra form is required from applicants who:

-don't live in Tokyo now, but are certain to be living in Tokyo by the date of the entrance ceremony

-live in Tokyo, but attend an educational facility for foreign residents outside of Tokyo.

Please call the school office for the form.

•Applicants who want to know their score need to submit a form (様式20) with other documents

(6) Examination Fee

Applicants are required to pay ¥2,200 to the school office in person. Payment through banks or post offices will not be accepted.

(7) Those who need Hiragana for each Kanji need to submit a request form for special arrangement (様式30). The name of your junior high school principal and the official seal of the school are not necessary.

※ No corrections may be made once the application has been submitted .

#### 4 Examination

(a) Subjects

Composition and interview in Japanese or English.

(Choose either in Japanese or English prior to the submission of documents)

(b) Date and Test Site

Date: Monday, July 8, 2019 at 8:30 a.m.

The detailed timetable is shown on the admission ticket.

Parent(s) of the applicant may not enter the school on the day of the test.

(c) Test Site: Tokyo Metropolitan Takenodai High School.

#### 5 Announcement of Successful Applicants

(a) Date and Place

Date: Thursday, July 11, 2019 at 9:00 a.m.

Place: Tokyo Metropolitan Takenodai High School

(b) Notification

A certificate of acceptance (*Goukaku-tsuchisho*) will be given to the applicant or the parent(s) at the school office during the period stated below:

Thursday, July 11, 2019 9:00 a.m. to 3:00 p.m.

Friday, July 12, 2019 9:00 a.m. to 12:00 noon.

#### 6 Entrance Formalities

Successful applicants are expected to complete the "School Entrance Agreement Form" within the period stated below, in order to conclude the entrance formalities:

Thursday, July 11, 2019 9:00 a.m. to 3:00 p.m.

Friday, July 12, 2019 9:00 a.m. to 12:00 noon.

※ Those who have not completed the entrance formalities within the above-mentioned period will be regarded as having withdrawn their application.

※ The School Entrance Agreement Form is invalid unless The School Entrance Fee of ¥5,650 is paid. Payment deadline is specified in the certificate of acceptance (*Goukaku-tsuchisho*).

#### 7 Other Matters

(a) Applicants who do not comply with the Application Qualifications, or have failed to complete and present all the necessary forms, or have given false statements will be disqualified, even if they had been accepted to Takenodai High School.

(b) All classes at Takenodai High School are taught in Japanese except for foreign language classes.

(c) For further information, please contact Tokyo Metropolitan Takenodai High School.

Address: 14-1, Higashinippori 5-chome, Arakawa-ku, Tokyo 116-0014

Phone: 03-3891-1515 Fax: 03-3891-1518

Office Hours: Monday – Friday, from 9:00 to 17:00, except national holidays